

**REQUEST FOR RECORD SEARCH AND/OR
COPIES OF COURT RECORDS**

Date: _____

Mail to: Pam Simpson, Circuit Clerk
P.O. Box 681149
Fort Payne, Alabama 35968

Specific Information Requested: _____

Case Number(s) if known: _____

Identifying Information (i.e. DOB, alias): _____

Is Certification Required? Yes No

Contact Information of Individual Requesting Record Search or Copies:

Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Telephone Number(s): _____

Enclose a self addressed stamped envelope. Personal checks are not accepted.

PLEASE ALLOW TWO WEEKS

TYPE OF SEARCH

Computerized Records	\$10.00 per name
Archived/Microfilmed Records	\$25.00
Examination of paper records by clerk	\$20.00

COST

COPIES

Pages 1 through 20 (paper or electronic page)	\$5.00
Each additional page:	\$0.50
Each certification:	\$5.00

COST

Total amount due: _____

The payment of fees does not necessarily guarantee results; the clerk shall not refund any payment for any reason. Pursuant to the authority of the ADC in Ala. Code § 12-19-21 beginning January 1, 2007.

The Circuit Clerk and employees of the Dekalb County Circuit Clerk are not responsible for any errors in the information supplied and are not liable for any use or disclosure of said information. This office has Dekalb County Circuit and District Court records only and cannot supply Federal or Municipal records or records from other counties or other states.